Bowesfield
Primary School

Remote Learning Policy

Date approved by Governing Body: 28.1.21
Review Date: January 2022

United Nations Convention on the Rights of the Child, Article 28 (right to education)

"Every child has the right to an education."

Article 29 (goals of education)

"Education must develop every child's personality, talents and abilities to the full."

As adults, we are duty bearers, who must ensure that children are supported in accessing their rights.

Aims of this policy:

- Ensure consistency in the approach to remote learning for pupils who are not in school.
- Set out the expectations for remote learning for all members of our school community.
- Provide appropriate guidelines for data protection.

The temporary continuity direction from DfE makes it clear that schools have a duty to provide remote education for state-funded, school-age children whose attendance would be contrary to government guidance or law around coronavirus (COVID-19). Details of the DfE remote learning requirements can be found at:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/950510/School_national_restrictions_guidance.pdf (page 46)

Throughout school, N-Y6, we use Tapestry to communicate with families about remote learning. In Y1-6 teachers deliver Zoom sessions daily for maths and English.

Home Learning Expectations by year group – subjects covered are current and change according to long term planning.

Nursery	Story time, rhyme time, maths and mark making / fine motor skills daily. Creative, cooking or science based activities.
Reception	Story time, rhyme time, phonics, maths daily Phonics daily. Maths daily Over a week: creative, cooking or science based activities.
Y1	Daily: Phonics, Flashback 4, English, maths, Oxford Owl reading. 2 Zoom lessons daily (English and maths). Weekly: Story and catch up Other subjects each afternoon – one subject taught for the week.
Y2	Daily: Phonics, reading, maths. Flashback 4, English, P.E. Weekly: reading comprehension. Art and PSHE, geography, science, R.E. each afternoon – one subject taught for the week.
Y3	Daily: Arithmetic, Flashback 4, maths, English (a mix of grammar, spelling, writing), reading. Weekly: P.E., PSHE, RE 1 session and science 2 sessions. 2 Zoom lessons daily (English and maths).
Y4	Daily: Arithmetic, half an hour zoom lessons of maths and English including reading comprehension. Topic (every week the topic subject changes). Exercise. Weekly: Spellings. All work is put on Tapestry and emailed out to parents with the answer sheets provided every Friday for parents/children to mark. Printed work is also placed at the front of school for every child. Work is recorded in maths and English books.

Y5	Daily: Arithmetic, Flashback 4, half an hour zoom lessons of maths and English including reading comprehension. Writing and reading activities daily. All other subjects weekly with a project to complete. Exercise session daily. All work is on Tapestry with the option of emailed work / printed work if requested. Work recorded in books provided. Photos of work to be uploaded onto Tapestry / emailed to teachers.
Y6	Half an hour Zoom lesson daily Arithmetic, Flashback 4, maths, GPS. writing and reading activities daily. All other subjects weekly with a project to complete. Exercise session daily. All work is on Tapestry with the option of emailed work / printed work if requested. Work recorded in books provided. Photos of work to be uploaded onto Tapestry / emailed to teachers.

Children are provided with online learning opportunities to consolidate and practise; such as TT Rockstars, Conquer maths and Oxford Owl.

Zoom meeting expectations

https://bit.ly/2SHt4y9 - Full guidance to the use of ZOOM

Live Streaming

Live Streaming will always be carried out by the School's ICT system, monitored through Smoothwall and any other access with not be authorised.

Filtering and Monitoring

As part of our ongoing commitment to the safeguarding of both of our children and staff, the use of the application will be heavily monitored by our ICT lead/department to ensure that any inappropriate use or problems are reported and rectified as soon as possible.

Please ensure that you report any identified issues immediately.

Equipment

The functionality of the application will be disabled or enabled by the school/controller/administrator at the source irrespective of using the school's equipment or your own laptop/computer. Whether you are using your own equipment or the school's equipment we will still seek your agreement to follow and adhere to our school's, 'acceptable use' policy which highlight's clear expectations of the use of equipment.

If you need help with equipment to get online from school please contact us.

At Bowesfield Primary the following expectations are in place:

Expectations of children

Use the equipment and Zoom safely and appropriately at all times.

Report any issues or concerns directly to my parent/teacher/school.

Be on time for Zoom lessons

Be fully dressed.

Turn my web camera on if possible and my microphone on to mute. If parents / carers would prefer the camera to be turned off, children must identify themselves by telling the teacher they are there.

Not record the session or cause it to be recorded.

Ask for help using hand up.

Try their best to complete as much work / as many activities as possible;

Ask for help if needed;

Only send messages and queries that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly;

Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that;

Read daily, either independently or with an adult;

Expectations of parents/carers

Support their child in using the equipment and application safely and appropriately at all times.

Be available for the supervision of their child during the lesson.

Not record the session or cause it to be recorded.

Support their child's concentration during sessions and avoid distractions.

Not use the school equipment for any other purpose other than learning time.

Understand that the school will take action if they have any concerns regarding mine or my child's behaviour or inappropriate use of the equipment.

Agree to comply with the school's acceptable use policy as well as this remote and home learning policy.

Check Tapestry daily for work and show their child's work by uploading a photo for the teacher to see.

Support their child's learning to the best of their ability; we understand that every family has their own set of circumstances, may have work commitments and we will do our best to help them support their children.

Give children regular screen breaks.

Not screenshot or copy any information, messages or posts or share these on social media or any other platform outside Tapestry/or Zooms apps;

Contact school with any concerns or questions;

Expectations of staff

Use the equipment and application safely and appropriately at all times.

Be appropriately dressed and in a non-identifiable teaching space throughout the session.

Where possible two members of staff will be on the live streaming at all times.

Provide online learning at the times stated on the timetable.

If they need to record the session - notify all parents and pupils of this, the purpose and where the recording or any data will be stored.

Adhere to GDPR guidelines to maintain the data protection of all information regarding children.

Report any concerns directly to the Head Teacher/Designated Safeguarding Lead.

Agree to comply with the school's acceptable use policy as well as this remote and home learning policy.

Keep in contact with children through Tapestry/Zoom and in contact with families through phone calls and emails.

Reply to messages during the normal teaching hours 9.00 am – 3:15pm, and set work and give feedback within directed time.

Take regular screen breaks.

Arrange cover within teams if needed so that Zoom calls and response to messages can go ahead as planned.

This policy will be reviewed annually.

Links with other policies

- Child protection policy
- Data protection policy
- Computing and Acceptable Use policies